

Site Team Porter



KING EDWARD VI
ACADEMY TRUST
BIRMINGHAM

Vacancy Details

Salary:	£28,163 (SCP13)
Hours:	36.5
Location:	King Edward VI Camp Hill School for Girls and King Edward VI Camp Hill School for Boys
Closing date:	Friday 4 TH April 2025
Interview date:	w/c 28 th April 2025

About the Academy Trust

The King Edward VI Foundation, Birmingham, is a progressive charitable organisation which has supported excellence in education across the City since 1552. Our schools are diverse in nature but have a common purpose and commitment to achieving our mission of “making Birmingham the best place to be educated in the UK”.

Our Academy Trust currently consists of two independent schools, six selective, and five non selective academies. Our recent expansion into a wider diversity of local communities is enabling us to accelerate our strategies for improving the life chances of young people in Birmingham, whatever their background.

The King Edward VI Academy Trust Birmingham (“the Academy Trust”) was established in 2017 and is made up of the academies outlined above. The academies receive back office central support services including governance, from the Foundation Office (a central support services function), with several staff being seconded from the Foundation to deliver support services to the Academy Trust and the academies themselves.

Our highly focused five-year strategy aims to build on our existing strengths and heritage and deliver our ambitious growth strategy which aims to bring in a further five academies over the next five years.

We are looking to appoint a Site Team Porter
Working 5 days in 7: 36.5hrs 4 week rotating shift

05.30 – 13.30 Mon – Thursday 05.30 – 12.30 Friday
09.00 – 17.00 Mon – Thursday 09.00 – 16.00 Friday
14.00 – 22.00 Mon – Thursday 14.00 – 21.00 Friday
10.30 – 18.00 Wed – Thursday 10.30 - 17.30 Friday 08.00 – 16.00 Sat – Sun

Under the daily direction of the Estates and Facilities Manager & Facilities Co-ordinator, to provide a proactive and efficient Portering service across the King Edward VI Camp Hill School for Boys and King Edward VI Camp Hill School for Girls. To help maintain the security of the site and its facilities. To undertake the movement of furniture set up rooms as required to facilitate meetings, or activities such as shows or rehearsals or internal exams. Undertake minor maintenance works such as changing light tubes, fixing door handles etc. Look after the external environment emptying bins, cleaning of signage, street furniture, clearing of leaves and litter

How to Apply

A full job description and an application pack for this post, can be found at: <https://www.kechg.org.uk/our-school/vacancies>

or can be obtained from: Amber Ashraf, PA to Headteacher & Head of School, King Edwards VI Camp Hill School for Girls, 0121 444 2150.

The Schools of King Edward VI in Birmingham is an educational charity supporting eleven schools and is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS).

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

CHARITY NUMBER: 529051