



Protocol for reducing GCSE entries in Year 11

We are extremely proud of the breadth of curriculum we are able to offer in Key Stage 4, which provides our students with considerable choice of subject and flexibility in terms of which subjects to then choose to continue with for A Level.

At *KEVI Camp Hill School for Girls*, all students study 10 GCSEs from the start of Year 10. However, a very small number of students may not continue all of their subjects to the end of Year 11. A reduction in a student's number of GCSE entries is only granted in 'exceptional circumstances' where there are significant concerns about their attainment, progress and/or wellbeing. Such concerns are initially raised by the Head of Year 11 and discussed with the Deputy Headteachers (as outlined below).

Decisions to reduce the number of GCSEs is almost always made after the December mock examinations when a student is in Year 11, alongside any other data provided by subject teachers or the Head of Year 11.

The final decision to reduce the number of GCSEs a student is entered for is made by the Headteacher and is based upon a recommendation by the Head of School and Deputy Headteacher (Curriculum) following liaison with the relevant Subject Leader. The Deputy Headteacher will meet with the student, alongside their parents/carers. The academic performance and personal circumstances of the individual, as well as relevant medical evidence and pastoral support in place will be considered, before making a recommendation to the Headteacher.

Exceptional circumstances

In very exceptional circumstances, the number of GCSEs a student studies may be reduced at other times during Key stage 4 such as:

- A medical condition whereby the student has been hospitalised and missed a significant amount of learning in school
- Terminal illness of a sibling/parent/carer that has resulted in a significant amount of missed learning in school
- Death of an immediate family member that has resulted in additional caring responsibilities and a significant amount of missed learning in school.

Timetabling implications

Should an agreement be reached to reduce the number of GCSEs a student is entered for, the student continues to attend all lessons on their timetable. However, in the subject that they are no longer entered for an external examination, they are to complete private study, silently sitting in a seat as directed by the classroom teacher. If intervention lessons are put in place for the student, these will take place during the subject which is not externally examined wherever possible. Details of where such support will be offered will be shared with the students concerned.