

Parent/Carer Reporting Guidance for KS4

Overview of Data Items for Report

	Autumn Term	Spring Term	Summer Term
Y10	<ul style="list-style-type: none"> GCSE Target Grade Standard of Attainment grade Concerns about progress 	<ul style="list-style-type: none"> GCSE Target Grade Standard of Attainment grade Concerns about progress 	<ul style="list-style-type: none"> GCSE Target Grade Standard of Attainment grade Concerns about progress Information about what was included in the Exam End of Year Exam Grade and Percentage Form Tutor Comment
Y11	<ul style="list-style-type: none"> GCSE Target Grade Standard of Attainment grade Concerns about progress 	<p>Mock Report</p> <ul style="list-style-type: none"> GCSE Target Grade Information about what was included in the Mocks Mock Grade and Percentage <p>Spring Report</p> <ul style="list-style-type: none"> GCSE Target Grade Standard of Attainment grade Concerns about progress 	<ul style="list-style-type: none"> Form Tutor Comment for Postcards

Expected Grade Matrix

The below matrix highlights how students will be working towards developing the skills, knowledge and understanding as a part of their GCSE studies.

	3	4	5	6	7	8	9
Y10	Only a few students to achieve a Grade 3	Year 10 Students are likely to achieve Grades 4-7				Only a few students to achieve a Grade 8	
Y11		Only a few students to achieve a Grade 4	Year 11 Students are likely to achieve Grades 4-7				Only a few students to achieve a Grade 9

Please remember that these are **holistic** grades based on all the work they have completed to date. It is **not** a grade on a single piece of work/assessment.

Basic Information

Reports will contain students full name, registration group, house point achieved and attendance data (present, absent and lates). Authorised and unauthorised absences are displayed as sessions (morning and afternoon). One full day off would appear on the report as two absences.

Standard of Attainment Grade

Student work is assessed regularly during the year in each subject. Once a term, a **holistic grade** is determined; this grade is based on all the work a student has completed to date during their course. Students may achieve the top grades in the holistic assessments if they are doing everything they have been asked to do at the highest standard.

Please refer to the departmental pages on the curriculum section of the website (<https://www.kechg.org.uk/main-school/curriculum/departments>) to see individual subject grade descriptors. Reference to these will also provide specific subject information about what the students need to master in order to achieve a higher grade.

Target Grades

Target grades are awarded at the start of Year 10 for each subject. They are calculated externally and finalised by individual teachers. These will be the target grades assigned to students for Year 10 and Year 11.

End of Year Exam & Mock Exam

A second grade (End of Year Exam Y10 or Mock Exam Y11) will only be reported after a formal assessment/examination and this will be based on examination criteria. This is separate to the Standard of Attainment Grade and could be different. This will allow effective tracking using the Standard of Attainment Grades throughout the course, but also enable a clear picture of achievements in “examination” conditions to be seen.

Concerns about Progress

This will be highlighted on individual reports where there are concerns about progress for a specific subject, usually when a student is underperforming or not achieving an expected grade. Students should refer to and act upon the individual and whole class feedback given by teachers to bring about improvement.

Strategies for Improvement:

Your child may need improve their knowledge and understanding by reviewing key content and practising key skills in this subject. This could be achieved through:

- Completing practice tasks/activities
- Reviewing work after lessons and asking if unsure about any of the content
- Acting on feedback from teachers
- Ensuring that tests are prepared for effectively
- Using different revision techniques to review content, as advised by their teachers

Your child may need to improve their contribution in this subject. This could be achieved through:

- Offering answers in class without worrying about making mistakes
- Taking opportunities to lead parts of activities, discussions, presentations in class
- Asking questions to clarify their understanding
- Working collaboratively with their peers

Your child may need improve their organisation in this subject. This could be achieved through:

- Using their planner effectively
- Ensuring they spend sufficient time on a task, and do not rush their work
- Completing homework on time
- Completing work set in lessons

Your child may need to improve demonstrating a positive attitude to learning. This could be achieved through:

- Ensuring that all work meets the requirements as set by the teacher, in sufficient detail and proof read
- Ensuring that they focus in lessons
- Ensuring that they take more responsibility for their own progress
- Acting on feedback from teachers to improve progress
- Identifying errors or faults in their own performance and taking steps to rectify them