

JOB DESCRIPTION: Cleaner

JOB PURPOSE:

- To provide a clean and pleasant environment in order to facilitate the effective teaching of pupils and its full use by those staff and pupils who occupy it
- To help maintain the fabric of school building
- To maintain cleanliness in order to prevent any health risk from occurring in schools

DUTIES:

- To clean a specified area of the school to the required standard as instructed by the Supervisor
- Wash floors, surfaces, fixtures and fittings and walls up to a specified height
- Cleaning inside windows up to a specified height
- Sweeping and vacuuming floors
- Polishing and dusting surfaces and furniture
- Cleaning toilets and shower areas
- Use cleaning materials as appropriate, and according to their instructions for use
- To empty bins and remove rubbish from the premises
- To report any damages to school property or other relevant matters to the Supervisor
- To use power cleaning equipment as directed
- To undertake relevant Non Routine cleaning as instructed by the Supervisor
- To undertake any relevant training as required
- To comply with the requirements of the health and safety at work regulations
- To take reasonable care for the Health and Safety of themselves and for others
- To co-operate with the employer in ensuring that health and safety responsibilities are carried out
- Individuals have a responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with.
- To ensure all tasks are carried out with due regard to Health and Safety
- To undertake appropriate professional development including adhering to the principle of performance management.
- To adhere to the ethos of the school
 - To promote the agreed vision and aims of the school
 - To set an example of personal integrity and professionalism
 - Attendance at appropriate staff meetings and parents evenings
- Any other duties as commensurate within the grade in order to ensure the smooth running of the school

PERSON SPECIFICATION: Cleaner

CRITERIA	ESSENTIAL	DESIRABLE
EXPERIENCE	Relevant experience of cleaning	Experience with cleaning materials
SKILLS AND ABILITIES		Skills at operating vacuums/buffer