



January 2018

Dear Parents

**Trips to Birmingham Museum and Art Gallery and St Martin's Church**

As part of our programme of Religious Studies, we examine the role of the church in the Christian religion. In order to develop our students' understanding, we have arranged to take our students to St Martins Church in the Bull Ring, Birmingham, The visit will be an opportunity for students to explore the building and talk to a member of the church about the activities that take place there. As part of the Year 7 art course, arrangements have been made to take Year 7 to Birmingham Museum and Art Gallery. The purpose of the visit is to introduce the students to an art gallery environment, broaden their understanding of art and develop their skills in observational drawing. These trips will be taking part over two days with half the year group attending each visit and the table below sets out the dates and times that your daughter's form will go on each trip:

Venue	Tuesday 6 <sup>th</sup> February	Thursday 8 <sup>th</sup> February	Requirements
Birmingham Museum and Art Gallery	7 X, Y,Z 9.00 am to 1.00pm	7V, W 9.00 am to 1.00pm	Packed lunch, sketchbook, pencils and eraser School uniform
St Martin's Church	7V, W 9.30am to 12.35pm	7 X, Y,Z 9.30am to 12.35pm	Pen and notebook School uniform

Visits are dependent on the generosity of parents making a contribution towards the cost, which in this case is **£11.40 in total for both trips**. Payment and consent should be made via ParentPay. When you pay for the trips on ParentPay you will be required to tick the box to give consent for your daughter to join the trips. You will also need to fill in the notes section with an emergency contact number, and details of any medical conditions of which we should be aware. If you are unable to use ParentPay please contact Mrs Kennedy, our finance officer.

All school trips are subject to the school's Code of Conduct, which please bring to your daughter's attention. A copy of the school's Code of Conduct can be found on the school's website, Parents and Students tab, select Trips and Visits.

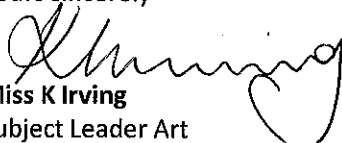
**The deadline for payment and consent is Friday 19<sup>th</sup> January at the latest.** Failure to meet this deadline will cause extra unnecessary admin work and therefore your co-operation would be appreciated.


The overall cost of the trip has been calculated using current prices and in good faith to cover the anticipated costs. In the event of a surplus after all costs have been met, the amount will generally be transferred into School Fund to benefit the girls' learning. Our Pupil Personal Accident Policy insures against serious injury. It is assumed that parents who wish to make additional provision, e.g. for the loss of valuables, will make their own arrangements.

It is also essential that the school has the most up to date medical information about your daughter and that she carries with her any medication she may require during the day. School staff are not allowed to administer medication.

We hope you will find this is a relevant educational opportunity for your daughter. If you have any queries, please do not hesitate to contact us.

Yours sincerely

  
**Miss K Irving**  
Subject Leader Art

  
**Mrs R Davidson**  
Subject Leader Religious Studies

Headteacher: Mrs L Johnson BEd. MEd.

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